

Rental Terms and Conditions

GHCF Meeting Room

Gabriola Community Health Centre

691 Church Street, Gabriola Island, V0R 1X3

1. The meeting room is available for rent by any health related group on the island in the period between 9:00 AM and 4:00 PM in those days in which the clinic is in operation.
2. The room will also be available for rent to any health related group at any other time provided a GHCF director (and/or clinic or VIHA staff member) is present and takes responsibility for ensuring that the building is secure during the meeting and is left secure at the close of the meeting.
3. The rental rate for the room is \$10 per hour, (Minimum \$20) including set-up and clean-up time. Payment is due by the time of the meeting, with cheques payable to the Gabriola Health Care Foundation.
4. All renters must book their meetings with the clinic staff – 250-247-9922.
5. Third party renters shall pick up and return keys to the room from clinic reception. A \$20 charge will be imposed for missing keys.
6. No alcohol may be consumed on the premises.
7. The maximum capacity of the room is 12 people.
8. The renter shall ensure that the room is left clean and tidy at the end of the meeting and that any garbage is placed in the appropriate receptacle in the shed by the lower parking lot.
9. If any music is played the renter is responsible for ensuring compliance with SOCAN obligations.
10. Renters are liable for any loss or damage to the building, equipment, furnishings or other Gabriola Health Care Foundation property arising as a result of this rental.
11. Renters must sign this rental agreement to confirm that they agree to the foregoing conditions of rental.

Rental Agreement

Renter: _____

Date(s) of meeting(s): _____

Rental Charges _____ hours @ \$10.00 per hour = _____

We(i) agree to the foregoing terms and conditions:

Name (please print): _____ Date: _____

Signature: _____